



Lalit Kala Kendra

Group of Fine Art & Craft

Sixmile, Khanapara, Guwahati, Assam, 781022

Website- lkkassam.in, email- mail@lkkassam.in

Book No-	
Receipt No-	

Application for Rechecking of Marks Obtained

**TO BE SUBMITTED WITHIN 26 DAYS FROM THE DECLARATION OF
THE EXAMINATION RESULT IN WEBSITE**

- Note-
1. To be submitted directly in the LKK office.
 2. Read carefully the rules printed overleaf.
 3. The late application received after the last date for any reason, will not be considered.
 4. A xerox copy of the Marksheet or the Admit Should be attached with this application form.
 5. Fee of Rechecking is to be paid CASH with the application form.

To
The Controller of Examination
Lalit Kala Kendra, Sixmile, Guwahati, Assam -22
Through the Principal
of centre
Centre Code.....

Date-.....

Respected sir,

I, the undersigned have appeared the final examination held by the board of fine art education, LALIT KALA KENDRA, Guwahati, Assam and got / have not got my marks through the official website lkkassam.in. Now I request you for Rechecking of the mark(s) as per details given below.

Roll No :..... Result Declared on-.....

Name :.....

Father's Name :.....

Mother's Name:.....

Address : Vill/Town-.....

PO..... Dist.....

State..... Guardian's Contact No.....

Examination (Class)..... Year

Subjects Applied for Rechecking-

Sl. no.	Subject	Practical/Theory	Total Mark	Mark Obtained	Fee (Rs)
1					
2					
3					
4					
5					
6					
7					
(Fee to be paid in CASH and collect the Receipt)			Total (Rs)		

Total Fee in word Rupees.....

Place-

Date-

Signature of guardian

Signature of student

Contd.....

Declaration from the Head of the institution

The candidate Mr/Miss.....
 Roll No. has appeared the examination, 20.....
 under the board of fine art education, Lalit Kala Kendra, Assam from the
 Examination centre
 Centre code-..... and requests for rechecking of the mark(s) as stated here.

All the documents enclosed here are checked properly. These are true and correct as per my belief.

Office Seal

Date-

Seal & Signature of the Head

For Office Use

Name.....Roll No-.....

Class-.....Year-.....

Subject(s) for Rechecking

Result Checked

Allowed to proceed for rechecking of mark(s)

Signature

Controller of Examination, LKK

Date-

Date-

Rules and Regulations

1. Fees to be paid with the application form are Rs 200/- for Theory paper (written) and 40/- for each Practical examination and Oral examination applied for.
2. Application will be entertained by LKK, only if it received in the office of LKK within a period of 26 days including the date of result declared.
3. On receive of application the following factors will be ensured in case of Theory paper-
 - i) if all the answers are assessed by the examiner.
 - ii) if the counting of marks is correct or not.
 - iii) if the mark obtained is different from the mark printed in the marksheet.
 - iv) If all of these are found correct, then the Internal Examiner (generally the head of the examination centre from where the student was appeared) will be called and another Examiner will be arranged to re-assess the answer script in front of the Internal Examiner.
 - v) The higher mark obtained will be considered as the final mark in that subject.
4. In case of Practical and Oral examination, the mark(s) on the record only may be verified.
5. Whatever the result, it will be informed to the candidate on the contact number given here.
6. In case of changing of anything, a new marksheet will be provided after the candidate surrenders his/her original marksheet (incorrect) if already provided.

All fills are mandatory. Without signature and seal or incomplete form are not acceptable